



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>VEERANGNA JHALKARI BAI GOVERNMENT GIRLS COLLEGE</b>
• Name of the Head of the institution	<b>Dr.B.L. Ahirwar</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>07512463713</b>	
• Mobile no	<b>9425756943</b>	
• Registered e-mail	<b>gngc0306@yahoo.in</b>	
• Alternate e-mail	<b>gngc.0306@yahoo.in</b>	
• Address	<b>Near IIITM College, Morena Road, Gwalior, M.P</b>	
• City/Town	<b>Gwalior</b>	
• State/UT	<b>Madhya Pradesh</b>	
• Pin Code	<b>474003</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Women</b>	
• Location	<b>Semi-Urban</b>	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Jiwaji University				
• Name of the IQAC Coordinator	Dr.Rajeev Baijal				
• Phone No.	07512463713				
• Alternate phone No.	9425756943				
• Mobile	9425756943				
• IQAC e-mail address	vjbiqac@gmail.com				
• Alternate Email address	gngc0306@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://highereducation.mp.gov.in/Uploaded%20Document/online%20epraves%20guideline-%E0%A4%85%E0%A4%95%E0%A4%BE%E0%A4%A6%E0%A4%AE%E0%A4%BF%E0%A4%95%20%E0%A4%95%E0%A5%88%E0%A4%B2%E0%A5%87%E0%A4%A3%E0%A">https://highereducation.mp.gov.in/Uploaded%20Document/online%20epraves%20guideline-%E0%A4%85%E0%A4%95%E0%A4%BE%E0%A4%A6%E0%A4%AE%E0%A4%BF%E0%A4%95%20%E0%A4%95%E0%A5%88%E0%A4%B2%E0%A5%87%E0%A4%A3%E0%A</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://highereducation.mp.gov.in/Uploaded%20Document/online%20epraves%20guideline-%E0%A4%85%E0%A4%95%E0%A4%BE%E0%A4%A6%E0%A4%AE%E0%A4%BF%E0%A4%95%20%E0%A4%95%E0%A5%88%E0%A4%B2%E0%A5%87%E0%A4%A3%E0%A">https://highereducation.mp.gov.in/Uploaded%20Document/online%20epraves%20guideline-%E0%A4%85%E0%A4%95%E0%A4%BE%E0%A4%A6%E0%A4%AE%E0%A4%BF%E0%A4%95%20%E0%A4%95%E0%A5%88%E0%A4%B2%E0%A5%87%E0%A4%A3%E0%A</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.85	2019	09/08/2019	08/08/2024
<b>6.Date of Establishment of IQAC</b>	23/07/2012				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Na	Na	Nil
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>02</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<p>The administration has been counselled by the IQAC to build its ICT infrastructure. By organising various workshops, such as:</p> <ul style="list-style-type: none"> <li>IQAC supplied all thorough instructions regarding creating and using the Google Classroom, online classes, and teaching Videos, it has trained instructors and non-teaching staff to use ICT.</li> </ul>				
<p>Instructors can benchmark the teaching-learning-evaluation process with the aid of frequent academic audits, an assessment plan, learner-centered activities, faculty training and sensitization activities, the construction of a course file with an annexure summarising the teaching plan, methodology, and content</p>				
<ul style="list-style-type: none"> <li>It established collaborative initiatives in the areas of curriculum review, information sharing on best practises and cutting-edge practises in departments and other institutions, and institutionalised them through seminars and reporting systems,</li> </ul>				

maintaining a high standard of continuous improvement. Also, two national symposia on the quality of education were organised by it.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Advance Academic Session in Virtual Mode for UG &amp; PG Classes and mechanism adopted for its smooth conduction</p>	<p>The tests and results from the previous semester were delayed by COVID-19, but the current session started on time and without any delays. With the exception of I year, all UG and PG classes started the advance semester online. A thorough action plan for digital teaching and learning was prepared, including holding I theory classes, (ii) practical classes, (III) weekly evaluations, and (iv) midterm evaluations in digital mode. The school genuinely tried to accommodate the demands of students from different socioeconomic levels as well as those who were unable to take part in regular online lessons. The guidelines for digital teaching and learning were created and disseminated long before they were required. The professors of the institute shown leadership by planning a virtual workshop for the One Day National Webinar on</p>
<p>Flexible Curriculum</p>	<p>The Flexible Curriculum was implemented for the admitted class of 2017-2018. May-June 2021 is the. There were new provisions introduced each year or semester; The IQAC examined the approach for timely implementation before it was implemented. The COVID-19-related difficulties</p>

	and obstacles were overcome by means of an appropriate mechanism.
Making students Self-learners through on-line MOOC courses	The SWAYAM/NPTEL local chapter of veerangana jhalkari bai Government Girls College is consistently seeing an increase in the number of professors and students registering for NPTEL Chapter.
Ensuring faculty preparedness and training for digital teaching-learning-evaluation	online workshops /seminar /webinars done by Faculty Members and Students.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
IQAC Cell	25/11/2021
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021	11/01/2023
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Government One of the women's colleges in the Gwalior Division is Virangana Jhalkari Bai Girls College, Gwalior (M.P. ), which is affiliated with Jiwaji University. Vidhya amrutam ashnutye, or "knowledge that liberates," is the college's motto. The college strives for academic and co-curricular excellence, always keeping the slogan in mind, and as a result, the institution imparts information to its students.</p> <p>The current session of our UG programme, 2020-2021, has started in accordance with NEP requirements because Madhya Pradesh is the first state in the country to adopt NEP. We may attribute this to our higher education department. Our college offers science courses in both our major and minor in order to support the multidisciplinary</p>	

and interdisciplinary objectives of NEP. Beginning in the 2020-21 academic year, with the proper MPHE approval, a number of certificate and diploma programmes, in addition to open elective courses like physical education, NCC, and NSS, were also launched. As a part of our vocational programme, we have started Personality Development. We did a good job of preparing for the NEP by selecting electives in the arts and other field-related topics. the requirement for a skilled workforce with fundamental knowledge and diverse skills

The world's rapid changes in the information landscape and enormous scientific and technical developments will further increase the need for a professional workforce with core knowledge and transdisciplinary skills across the sciences, social sciences, and humanities.

Our department of MP Higher Education was the first to accept the NEP, and our institution started implementing its curriculum in the current academic year of 2021-2022. Our higher education facility is government-run and well-equipped to manage NEP.

As of this session, the Bhoj Study Center is open for online and remote study. This academic year, 53 female cadets were raised for the Senior Wing's new NCC Platoon. We have chosen NSS, to give our students a wide selection of electives,

**16.Academic bank of credits (ABC):**

NEP is a system with multiple points of entry and exit. This is the credit structure for undergraduate study in higher education. unique faculty any academic skill-building programme course on ability enhancement Community projects and field projects 1 Sub 2 3 Subj Distribution of credit Total annual credit Title of qualification (credit requirement) yr Major (crd) (crd) Minor Vocational Open Elective Course Foundation Course inter/intra faculty connections to the primary subject. additional to the primary minor or elective course Credits After earning 40 credits in the first year, a certificate, 80 credits in the second year, a diploma, 120 credits in the third year, and 160 credits in the fourth year (Hons/research). Credits will still be in the credit bank after being dropped in years 1, 2, and 3.

**17.Skill development:**

12 credits are allotted for skill development under the NEP. Our university has launched 4 professional and 4 vocational diploma programmes in an effort to solve this.

Reduce opportunity costs and costs associated with pursuing higher

education (b), provide more financial aid and scholarships to socioeconomically disadvantaged students (c), engage the community in promoting higher education opportunities and scholarships (d), make admissions processes and curriculum more inclusive (e), boost the employability potential of higher education programmes (f), and create more degree programmes taught in Indian language (g).  
 (k) Ensure that gender identity issues are discussed in all areas of the HEI, including curricula, and that professors, counsellors, and students are informed on them.  
 Building Institutional Growth (l) Strictly uphold all anti-discrimination and harassment laws.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

a) The NEP subject curricula incorporates knowledge about India. We are communicating in English and Hindi throughout the NEP UG sessions at our campus. We are adhering to the requirements set forth by the MP government for NEP UG classes because our college upholds the MP higher education standards. In physics, chemistry, botany, zoology, and other UG subjects this year, the first unit is devoted to the Indian knowledge system.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The NEP is an outcome-based educational programme that emphasises the practical application of knowledge more heavily. It is built on facts, research, and skills to deliver efficient learning for earning. The mission of NEP is to educate young people about the rich history that our nation has in science, education, culture, and other areas so that they will feel proud, wish to serve the nation, and grow into independent citizen

### **20.Distance education/online education:**

MP Bhoj also provides a remote learning study facility in addition to online education. For students who wish to study online, our institution's library also offers Swayam, MOOCS software, and N List for books and magazines. In the future, we want to establish a study centre at our campus for IGNOU, New Delhi. Another option for distance learning is FM Radio for the College.

## **Extended Profile**

### **1.Programme**

1.1 206

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 581

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 344

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 170

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 13

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 25

Number of sanctioned posts during the year



## Extended Profile

### 1. Programme

1.1	<b>206</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>581</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>344</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>170</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>13</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	25
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	52
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	08
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Syllabus is provided by the department of higher education, government of Madhya Pradesh and Jiwaji University, Gwalior. Faculties of the college, who are the members of board studies, take part in curriculum up gradation. The academic calendar is provided by the department of higher education Govt. of M.P. All the curricular and co-curricular activities are planned accordingly. In the beginning of the session, time-table committee meeting is held to formulate the mechanism for effective implementation of the academic calendar. The time-table committee prepares the general time-table for different streams and circulates it among the faculty members and student's accordingly teaching plan is formulated by the faculty. Both traditional and modern teaching- learning methods are adopted. This includes white and green board teaching, power point presentation and use of smart interactive boards. Other associated activities include practical work in Laboratory, internship, Industrial visits and field visits. Student's performance is evaluated by Continuous

Comprehensive Evaluation (CCE). This includes subjective tests, Practical tests, surprise test, Poster making and Oral Presentations. Project works are also conducted as per the syllabus

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated with jiwaji university and follow the examanition regulation and rules of the university. Any directions by the Jiwaji University is immediately implemented. Introduction of the Choice Based Credit System(CBCS) and the Continuous Assessment Grading Pattern(CAGP) is as per the University guidelines .The college monitors the progress of the students continuously through the system of, Class Test, Home Assignments, Laboratory Works, Selection Test, Field Study Reports, Project Report and Paper Presentation in the Class Room Seminars. Transparency is ensured in the evaluation process. After each test, the test papers are distributed to the students.Students are informed about the portion of curriculum for the assessment/ examinations, nature and format of question paper and weightage of marks for topics prescribed by the University. College provide students with question banks, reference material/books. Weightage for behavioural aspects is not an aspect for assessment as per university guidelines. Independent learning and communication skills are given weightage with the prior knowledge of the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the**

A. All of the above

following academic bodies during the year.  
**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

206

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is infused with cross-cutting topics related to gender, human values, the environment, and sustainability by the Co-Curricular and Extracurricular Activities Institute. Truth be said, the university makes the

college must adhere to the syllabus. Yet, given these constraints, the college does its best to address the aforementioned problems. The following are some of the actions: first gender Many initiatives are carried out for female students and pupils of colour, including camps for haemoglobin testing and the hosting of folk dance competitions. Programs on Women's Day, Women's Legislation, and Anti-Harassment for Women are organised by the internal complaint committee and Our college's N.S.S. unit has been quite proactive in carrying out various extension programmes both on college property and in adopted villages.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

170

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

<b>from the following stakeholders Students Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>581</b>	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
<b>344</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute is affiliated with jiwaji university and follow the examanition regulation and rules of the university. Any directions by the Jiwaji University is immediately implemented. Introduction of the Choice Based Credit System(CBCS) and the Continuous Assessment Grading Pattern(CAGP) is as per the University guidelines .The college monitors the progress of the students continuously through the system of, Class Test, Home Assignments, Laboratory Works, Selection Test, Field Study Reports, Project Report and Paper Presentation in the Class Room Seminars. Transparency is ensured in the evaluation process. After each test, the test papers are distributed to the students.Students are informed about the portion of curriculum for the assessment/ examinations, nature and format of question paper and weightage of marks for topics prescribed by the University. College provide students with question banks, reference material/books. Weightage for behavioural aspects is not an aspect for assessment as per university guidelines. Independent learning and communication skills are given weightage with the prior knowledge of the students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
581	13

File Description	Documents
Any additional information	<a href="#">View File</a>



## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College provides direction to students to choose the subject and make them aware regarding career opportunities of particular stream.

Student Centric methods- The teaching learning process revolves around the need, interest and capabilities of students., Project work is also govern to students and class room discussion in various topics is our regular features.

Students actively participate in a myriad of academic activities like, home assignments, chart preparation, activities of various committees under youth festivals, activities of departmental societies, national organizations like NSS, Sports activities and other competitions. Institution is on its path to bring overall development of students.

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning etc.

Case Study Analysis and Discussion: The case method is a participatory, discussion based way of learning where students gain skills in critical thinking, communication,

Group Learning Method: Group Learning allows the slow learners to develop problem solving, interpersonal, presentational and communication skills to confirm quality in learning with Peer Group.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to traditional classroom instruction, the Institute uses ICT-enabled instructional methods. The institute then makes an attempt to create an environment conducive to online learning in the classroom: 1. In addition to the chalk-and-talk mode of instruction, the faculty members are exposing the students to advanced information and practical learning through the use of IT-enabled learning materials including PPT, video clippings, audio systems, and web sources. 2. LCD, OHP, and computers are available for use in all classrooms.

3. The majority of the teachers employ interactive teaching techniques. With regard to research paper presentations, seminars, debates, group discussions, assignments, quizzes, examinations, vivas, and laboratory work, the focus is mostly on classroom engagement.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****13**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****10**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****106**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our Institute, which is affiliated with Jiwaji University Gwalior and Higher Education Madhya Pradesh, prepares its own academic schedule for each session under the direction of the IQAC. Including academic activities and other supporting activities with care will represent the College's goals and objectives. We follow the planned academic calendar. Activities are planned on a monthly basis to ensure the College runs smoothly. The preparation and adherence to the academic calendar guarantees that the syllabus is completed on time, that extracurricular activities and sporting events are accommodated, that exams are conducted on time, and that they are completed. Our academic calendar includes: the start of the admissions process, the start of classes, IQAC staff meetings, the timetables for internal tests and assignments, the annual sports meet, and cultural events.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**efficient**

Complete transparency in the internal assessment is adopted followed by guidelines provided by the higher education and University. In the beginning of the session, faculty members update the students about the details of assessment process during the session. The internal assessment test or CCE schedules are prepared as per the university and higher education schedule. Information regarding assessment schedule is communicated to the students well in advance.

To ensure proper conduct of CCE tests, teacher are assigned to each hall. Evaluation is mainly done by the subject handling faculty members. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately.

1) Student approaches his mentor for the clarifications related to internal marks and mentors cross checks the same issue with the department.

2) All the measures are taken to solve the issues and the entire process is monitored by the examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of the syllabus and Learning Outcomes are available in the departments for reference to the teachers and students Learning Outcomes of the Programs and Courses are displayed on the walls outside each and the students are also made aware of the same through Tutorial Meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the higher education, University norms. Our college also encourages the teachers to organize and participate in the workshops, seminars and conferences. Faculty also present and publish research papers to achieve the Course Outcomes and Programme Outcomes successfully.

Internal assessment is the requirement of the continuous

assessment and is essential for the fulfillment of the COs and POs. In the college there is a college examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee looks after Unit Tests, CCE, Practical Work, Seminars etc. Besides, our college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S. Activities, Career Counseling, Personality Development Program, and Communication Skills, Various collegiate and inter-collegiate competitions, organizations of Health Awareness Programs, and Youth Festival etc. In addition to this, students are promoted for the creativity in Literature in the form of writing Essays etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

165

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/document/d/1YyoLuBvIq8hzmvkXN5yeg87LSTpgB8Iq/edit?usp=sharing&oid=118014277424881700996&rtpof=true&sd=true>

### RESEARCH, INNOVATIONS AND EXTENSION

<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
5	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college also encourages the students for making models and posters so to be easy in understanding topics. College also arranges industrial visits & study tours to impart subject knowledge to the students. Lectures are also governed on recent issues. There is no separate incubation centre but college provides resources for internet connected computers. The faculty members are empowered to take part in seminars, workshops and conferences to enhance and upgrade knowledge

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded



<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
10	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years:**

College organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. The NSS college units take part in various initiatives like organizing camps, Swachh Bharat initiatives, awareness programmes on AIDS prevention, Beti-Bachao Beti-Padhao, save girl Child, Alcohol-Prohibition, Samajik-Sadbhawana, Tobacco- free educational institute, and global warming etc. The college also has a Red Ribbon Club (RRC) for sensitizing various social issues

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

356

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college encompasses a well maintained campus , The existing infrastructural facilities are utilized both for conducting theory and practical classes. Classrooms: Our institution has sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes.

Laboratories: In our college well equipped maintained Science and Home science laboratory is available. C

Technology Enabled Learning Rooms: Each department in the college is provided with smart classroom.

**Seminar Halls:** • College has one seminar halls to conduct conferences, seminars and workshops for students and faculty members as well. • Seminar hall has the capacity of 100 seating capacity • Seminar halls are well ventilated. They are equipped with LCD Projectors, white boards, public addressing system with internet connectivity.

**Classrooms:** • Each department has classroom to conduct classes to address the queries of the students even on personal • Tutorial classroom is equipped with black board, wooden benches, fans, tubelights etc.,

**Facilities and Equipments for teaching, leaning and research:**

• The college has wide hall with LCD Projector -Audio-video facilities, computers, chairs and micro phones too. This indeed makes students to listen, learn and perform Group Discussions, Debates, and enhance Interview skills.

• We do have a spacious Library with text books, journals, magazines, newspapers etc.,

• Common room is available for girls including sick room, in the college room number 05 is allotted as sick room and with the help of NSS provide first aid to students and staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We believe in the overall development of our students. So institute encourage students to participate in sports and culture activities simultaneously along with studies and are awarded and accordingly • We have a spacious and well equipped Sports room, where students can play in- door games like table tennis, chess, caroms etc., • We have a Yoga Class room also where students and faculty members do meditate and even practice yoga. College teams

are formed to take part in intercollegiate competitions. event competitions are conducted in the interdepartmental level in an academic year and the winners are awarded accordingly. The outdoor games such as shuttle badminton, volley ball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc., are well practiced and played by the students. Cultural Activities: Students are very much encouraged to participate in the cultural events held in the college like Annual Sports Day and Annual Day, to exhibit cultural talents. We also celebrate our students birthday.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

53 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution has well developed IT facilities including swan. Adequate number of computers with printers, scanners. computers with various application software installed at different locations in the institution.

The reading room attached to library, have computer facility with NET connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

**journals during the year (INR in Lakhs)****1 lakh**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****200**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution has well developed IT facilities including swan. Adequate number of computers with printers, scanners.

The reading room attached to library, have computer facility with NET connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers****12**



File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

E. &lt; 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

Campus college administrators form a development and maintenance committee for the proper maintenance of the college facilities and oversight of their effective implementation.

For sports equipment, the application is made by the sports

officer. Quotations are solicited in accordance with financial and business purchasing regulations. Purchased goods are entered in the Inventory Register<sup>5</sup> via the Invoice/Invoice Register. A physical inventory check is performed annually. Obtain procurement approval from the employer.

The College laboratories are set up according to the requirements of the curriculum. Necessary equipment and materials will be procured to make the internship available to students. The college has a laboratory maintenance fund and professional services are hired for the maintenance of equipment etc.

The College is committed to providing its students with a comfortable, peaceful and harmonious environment and adequate campus facilities. Classroom equipment, furniture and teaching materials are regularly maintained. Computers are multi-purpose devices in any organization. Computer updates and maintenance are budgeted according to your needs.

Purchased books are matched against invoices, entered into access registers, and stamped. Books at the end of the session are systematically arranged and physically checked. We recommend discarding damaged books that are not suitable for rebinding.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

336

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

336

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****Nil****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****Nil**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

05

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

34

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College creates a platform for the active participation of the students in the various academic & administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules & regulations and execution skills.

The members bring forward the views and suggestions of the entire class about Respect to the faculty, subjects, syllabus methodology and other related activation.

The compositions of committee is of one topper, one average and one slow learner students of each class and are nominated as class representatives. The Student Council of the institution helps students to share their ideas, interests and concerns with teacher and Head of Institution.

The institution formed 7 committees to the welfare of students which are:-

1. Pravesh Samiti

2. Anushashan Samiti
3. Samay Sarini Samiti
4. IQAC
5. Vivekananda Career Margdarshan Prakoshth
6. Anti-ragging Samiti
7. C.M Helpline
8. Sports Committee
9. Sanskriti - Sahitya Samiti
10. Vyaktitav - Vikas Samiti
11. UGC Committee
12. Red cross Committee
13. RUSA
14. NSS
15. Red Ribbon Club
16. RTI
17. Mahila Utpidan Nivaran Samiti
18. Library Committee
19. Gaon Ki beti , Nishakatjan, Pratibha Kiran Committee
20. Jan-Sunvai and Shikayat Nivaran Prakoshth
21. Scholarship Committee
22. Antrik Shikayat Nivaran Samiti
23. Academic Counselling

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College is in process for registration of Alumni Association  
 ? Association has conducted its first meeting on 6th December 2018  
 ? Alumni suggestions are taken into account in the meet and information of students are collected through "student tracking" program.

Alumni committee : college has formed alumni committee also

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)      E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of



the institution

The main functions of the college are divided into administration, teaching, testing and staff. The principal is the head of the college and implements the vision, mission and components. The IQAC of the college is involved in developing quality systems for conscious and programmed actions to improve the academic and administrative performance of the college. Seven competent standards are responsible for the functioning of the college activities. The entire college ensures a participatory management system involving management, staff and students through information flow and decision-making processes. The functions of the entire college activity are distributed among various institutions. Case Study: The Library Advisory Board presents practical decentralization and participatory management in college. The student members of the committee represent the interests of the students. Formula bank Developed and uploaded to the college drive. The Main Advisory Committee meets regularly to discuss various College issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College have a committee for the development of college with the name "College Development Committee" and follows all the decisions taken for development of college in the meetings along with IQAC meetings where the staff participation is involved and major College related decisions are taken and the various sub-committees are formed under the respective Heads/ Experts to complete the decided task, exhibiting the decentralization & participative management has also given the right of decision to IQAC which takes the student centric decisions time to time as per the need. All such IQAC decisions are communicated to committee time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

All admissions to our university are online and under the direct supervision of the Ministry of Higher Education of the Government. The college has a well-stocked library containing up-to-date syllabuses and reference materials for all relevant subjects and disciplines, and the college always strives to obtain new editions of the books each year. Teachers have at their disposal ICT resources to enrich their prescribed curriculum with the help of internet multimedia projectors and OHPs available within the college. College has always put students at the Centre of the teaching and learning process. The college vision and mission has always been to put student learning at the Centre of everything it does and to provide students with comprehensive knowledge.

**Infrastructure** The college makes reasonable arrangements for the maintenance and maintenance of the college infrastructure. To inspire enthusiasm among students and teachers, the university has acquired state-of-the-art equipment, updated library facilities, and written research journals.

**Examination and Evaluation** According to the University Government and the Ministry of Higher Education of the MP. Ensure that the syllabus and other patterns of the developed curriculum are strictly followed by the department. For this we have regular feedback from our students and a standardized curriculum.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body

Principal

IQAC

College Development Committee

Academics

Administration

Auxiliary Bodies

Extra-curricular Activities

A

Head Clerk Academic counseling Red Cross committee Alumni association

Accountant Pravesh samiti NSS Vivekananda Career

Margdarshan-Prakoshth

UDC Red Ribbon Committee

LDC

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://docs.google.com/document/d/1X-CvDL-KIXxHoY5yTjgsbpjenkcx-F9L/edit?usp=sharing&amp;oid=118014277424881700996&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1X-CvDL-KIXxHoY5yTjgsbpjenkcx-F9L/edit?usp=sharing&amp;oid=118014277424881700996&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Faculty members are promoted for self development programs and higher education.

2. Various leaves are granted to teaching and non-teaching staff such as casual leave, earned Leave, medical leave and maternity leave.

3. Employee Provident Fund for teaching and non - teaching staff.

4. Loan facility is available for institutional staff through nationalized banks.

5. Accommodation facility to watchman.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal Reports (PBAs) provide good feedback to faculty and help them in understanding the changing needs of students. All faculty members fill prescribed Performa for self-appraisal. PAS system encourages the faculty members to make

excellent performance in teaching and learning process. The institution has performance based appraisal system for the Assessment of teaching and non- teaching staff. The Appraisal report is based on the Annual performance of the employee on the basis of their academic, research and other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration.

The above set performance appraisal report is to be filled by employee in a given prescribed Performa. Further, employee filled prescribed format are reviewed by faculty head and principal. The overall final performance functioning status is setup and confidentially maintained in the office.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1PDYsxwtAv7tOrDlFv6xhzJxDmnPOh755/view?usp=sharing">https://drive.google.com/file/d/1PDYsxwtAv7tOrDlFv6xhzJxDmnPOh755/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts both internal and external audits system. Internal audits are conducted and external audits are conducted by register C.A. So far there have been no major findings / objections. Minor errors when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. Our college is affiliated with Jiwaji University Gwalior and follow all measures as per higher education norms. its aGoverning Body which forms various committees of the institute like Purchase committee, Provident Fund Committee, Leave, service book & pension subcommittee, Finance subcommitteetcfor this purpose.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Best Practice 1:** To provide guidance to students college faculty conducts introductory class for all newly admitted students to make them aware of program structure, examination scheme, various courses and career opportunities.college try to identify advanced learners and slow learners by following techniques:

1. Review of their higher secondary and senior secondary marks
2. Performances in CCE or sessional examinations

Mentors evaluate above data and categorize students as advanced and slow learners and provide them suitable guidance. Special programs are organized and implemented by the college for slow



learners are extra classes, class tests, and personal counseling by mentor is also governed. At the same time special programs are organized and implemented by the institution for boosting creativity, leadership and intelligence of advanced learners which include Group activities, Conferences/Seminars, Poster preparations, Participative learning, Peer teaching etc. This activity positively contributed to cater to the diverse needs of the slow learners and the advanced learners boosted the ability of the slow learner to comprehend difficult topics easily, recalling the answers of questions, clarity in practical knowledge of experiments, cope up English language difficulties, build confidence and helps in overall development of the students. Similarly this activity helped advanced learners to boost their recreational domain and inculcates research, leadership qualities. I also helped to develop creativity and scientific temper, self-confidence and subject knowledge among the advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the college time to time seminars and workshops are attended by the faculty for enhancing teaching-learning process and faculty members also examine students by conducting internal assessments and arrange doubt clearing classes for slow learners and Preparation of course plan at the beginning of every session

Methodologies of operations: IQAC collects feedback from students and feedbacks are collected on curricular aspects, teaching-learning methods. Steps are taken to improve overall performance of the college by analyzing the feedback from the students. The Academic Council is the central body that plans monitors and reviews teaching learning and other activities of the institution. The suggestion/complain box are also placed to get the feedback of the students. Suggestions are considered while framing policies related to the institution. The time table committee conducts meetings in the beginning of the session to discuss the plan for the session. A daily teaching diary of each faculty members presented every month to the principal for the approval

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Our college organizes special programs time to time for sensitization of gender issues. The college has Shikayat nivaran Samiti and Mahila utpidan Samiti which look after the issues related with women. These committee deal all the cases very confidently. NSS cell of the college also conduct different activities to encourage women to fight against any kind of injustice resulting from gender bias. Faculty members are always ready to provide guidance and help girl students. Sick room and common room for girl students with required facilities are also available in the college

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	D. Any 1 of the above
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
college is in the process to follow the parameters for management of degradable and non degradable waste	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

we think that there may be unity in diversity, our pupils appreciate other people's cultures, languages, and religions. We consider the college to be a second home, and every faculty member is like a relative. At various celebrations, we wish each other well and meet them, inviting them to a feast to introduce

ourselves.

maintaining harmonious religious, social, and communal links with one's culture. Similar to how we do it, our pupils enjoy and enthusiastically observe the many festivals, which helps them instill a sense of social and religious peace. India's diversity is exceptional. being a big nation with a big population. India offers a countless number of different physical characteristics and cultural traditions. It is only in India that people speak this vast array of languages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

National festivals are celebrated with enthusiasm. Our students aim with a mission towards better India. We all come together apart from religion and cast and celebrate thoughts of great Indian personalities through the lectures and programmes conducted on these days. Every year our institute organizes following national festivals and birth / death anniversaries of the great Indian personalities:

1. 12 th January Swami Vivekananda Birth Anniversary Youth Day
2. 26 th January Republic Day
3. 30th January death anniversary of Gandhiji
4. February : Kavi Suryakant Tripathi "Nirala" Jayanti on Basant Panchmi
5. 8 th March Women's Day
6. 8th May : World Red Cross day is celebrated every year as the birthday anniversary of founder of the Red Cross.
7. 5th June : Environmental Day
8. 18th June : Maharani Laxmi Bai Death anniversary day
9. 21 June : International Yoga day
10. 3rd August : Maithili Sharan Gupt Jayanti
11. 7 th August : Tulsidas Jayanti
12. 15 th August Independence day
13. 5 th September Dr.Sarvpalli RadhaKrishnan Birth Anniversary
14. 14th September : Hindi Divas

15. 24th September : NSS Day
16. 2nd October : Mahatma Gandhi Birth Anniversary
17. 15th October :Dr. APJ Abdul Kalam Birth Anniversary,
18. 1st November : Madhya Pradesh Sthapna Divas, aids day ,
19. 14 November : Bal Diwas "Jawaharlal Nehru Birth Anniversary"
20. 22 November :Jhalkari Bai Jayanti
21. November : Rashtriya Ekta Diwas (Komi Ekta)

1st December :AIDS day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://docs.google.com/document/d/1mk0TJuwfa904DBCS7a931EG2lnotG1m4/edit?usp=sharing&amp;oid=118014277424881700996&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1mk0TJuwfa904DBCS7a931EG2lnotG1m4/edit?usp=sharing&amp;oid=118014277424881700996&amp;rtpof=true&amp;sd=true</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

National festivals are celebrated with enthusiasm. Our students aim with a mission towards better India. We all come together apart from religion and cast and celebrate thoughts of great Indian personalities through the lectures and programmes conducted on these days. Every year our institute organizes following national festivals and birth / death anniversaries of the great Indian personalities:

1. 12 th January Swami Vivekananda Birth Anniversary Youth Day
2. 26 th January Republic Day
3. 30th January death anniversary of Gandhiji
4. February : Kavi Suryakant Tripathi "Nirala" Jayanti on Basant Panchmi
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19. 14 November : Bal Diwas "Jawaharlal Nehru Birth Anniversary"
20. 22 November :Jhalkari Bai Jayanti
21. November : Rashtriya Ekta Diwas (Komi Ekta)

1st December :AIDS day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded



## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Keeping faculty and staff up to date in the current areas of the subject to provide quality teaching. Goals and Objectives: The Institute organizes Faculty Development Programs (FDP), seminars, workshops, etc. to expand and improve the knowledge of faculty members. Such practices have a significant impact on the quality and overall growth of teachers and students. It has a positive effect on the academic functioning of the institute and promotes the role of teachers as educators and mentors. Institutions conduct FDPs/Seminars/Workshops for the following purposes: •

- Improve knowledge and skills
- Improve effectiveness as teachers and leaders
- Instill values and ethics
- Bring innovation and creativity to teaching and learning processes
- Environmental and other social issues

To raise awareness for improving the knowledge of faculties of V.J.B. College, various programs has been done in a timely manner. These include FDP/seminars/workshops, celebrity research, management, Interpersonal communication, values, ethics, etc. These lectures introduce teachers to best practices around the world, help them develop sound research mindsets, build professional ethics, and become effective teachers.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Women's education is essential to the prosperity of the nation as a whole. It is comparable to a powerful drug that can cure a

patient and restore health. A well-educated woman can master both her personal and professional life. The moral goal of education is the physical and mental development of the child. Giving students 'complete knowledge' or 'more information' is the ultimate goal of education. Education gives women the skills, information and confidence they need to be better mothers, employees and citizens. A well-educated woman will work harder and earn more money. In fact, women often benefit more from their education investments than men.

Veerangana Jhalkari Bai Government Girls College is dedicated to promoting women's status and education in all aspects of inclusive education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Performance of College in shaping and strengthening its Science Department has been quite encouraging and noteworthy. In the present computer and technology era this is the only one Girls College of the city where BCA program has been started by the M.P Government as a regular course in session 2018-19 and constitute an integral part of the academic structure and unique legacy of the college. In accordance with this strategic thrust, College embarked upon nurturing its three UG course (Biology, Maths, Computer science) in this area.

Our college aim to raise social and voluntary organization which can ensure the participation of the youth in social service also. The college has been sanctioned with one unit of N.S.S.

The NSS unit of the college has been very active and organizes regular activity and special camps at different villages where their works and devotion has always endeared them to the local inhabitants.